

## Document List for Applying for Cross-boundary Schemes

### Hong Kong-Macao Cross-boundary Hire Car and Bus (Hong Kong Quota)

Required Documents	New	Renewal	Change of Vehicle	Change in Driver Particulars
1. Application Form for New Issue of Closed Road Permit for Cross Boundary Vehicles (TD547D)	✓			
2. Application Form for Closed Road Permit for Cross Boundary Vehicles – Renewal / Change of Vehicles / Duplicate / Change in Driver Particulars (TD547) (Note)		✓	✓	✓
3. Specimen Signature of Applicant	✓			
4. Consent Form of Vehicle Owner	✓	✓	✓	✓
5. Consent Form of Designated Drivers	✓	✓	✓	✓
6. Passenger Service Licence / Hire Car Permit	✓	✓	✓	
7. Approval Letter issued by the Boundary Section of the Transport Department	✓			
8. Acknowledgement Letter of Change in Particulars issued by the Boundary Section of the Transport Department			✓	✓
9. A copy of valid Business Registration Certificate of Hong Kong	✓	✓	✓	
10. The latest Annual Return (NAR1) within one year from the application deadline, or a certified copy by the Company Registry	✓	✓	✓	

11. A copy of valid Hong Kong vehicle registration document (Front and back page)	✓	✓	✓	
12. A copy of Hong Kong Permanent Identity Card of every designated driver	✓			✓
13. A copy of valid Hong Kong Driving Licence of every designated driver	✓			✓
14. A copy of Mainland Compulsory Traffic Accident Liability Insurance	✓	✓	✓	✓
15. A copy of Macao statutory vehicle insurance	✓	✓	✓	
16. Proof of the specified address issued within the last three months	✓	✓	✓	

**Note:** The application form should be stamped with the company's official seal or chop and signed by the authorized persons, in accordance with the records maintained by the Transport Department.

Cross Boundary Unit  
Transport Department  
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